

Invoice 1

Invoice number

Invoice date

...

...

Invoice address

EagleBurgmann entity

Mrs / Mr ...

Äußere Sauerlacher Straße 6-10

82515 Wolfratshausen

Germany

EB order number: XXXXXXXXXXXX

EB VAT ID number: DEXXXXXXXXXX

Pos.	Item	Date	Quantity	Net amount	Tax rate	Gross amount
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Total net:

Total taxes:

Total gross:

Registered office of the company

Muster GmbH
Musterstraße XX
80XXX München

Register entry

Local court XXX
XXXX XXXXX

Managing Director: ...

Bank accounts

SWIFT/BIC: XXXXXXXX
Account number: XXXXXXXX
IBAN: DEXX XXXX XXXX XX

VAT ID number: DEXXXXXXXXXX

Phone: 089/XXXXXXXX
Fax: 089/XXXXXXXX
Email: muster@gmbh.de

Requirements for invoicing

- 1 The designation "invoice" or "credit note" must be included on the document. Commercial credit notes, such as correction documents, should not be labeled as credit notes but as cancellations or corrections
- 2 Correct designation of the invoice recipient (see attachment). This also applies to invoices from abroad. The name of the buyer can additionally be mentioned after the company name
- 3 Consecutive invoice number and invoice date
- 4 EagleBurgmann - order number or cost center and name of the buyer
- 5 VAT identification number (VAT ID no.) or tax number of the respective EagleBurgmann entity (see attachment)
- 6 Exact and comprehensible details of service / delivery (usually identical to the order regarding position, item / service, date of service / delivery, net unit price)
- 7 The fee (net amount) separated by tax rate and tax exemption, as well as any reduction in payment agreed in advance (discounts, bonuses or rebates) and the total amount including the currency in ISO code (e.g., EUR, USD, GBP, etc.)
- 8 If applicable, reference to any tax exemption (e.g. intra-community delivery) or reverse charge procedure
- 9 Payment deadline and other conditions
- 10 Full name and address of the supplier, as well as corporate information
- 11 Bank details and tax number or VAT ID no. of the supplier (for invoices from other EU countries, the VAT ID no. must be provided)

Attachment

Company	Invoice address	VAT ID no.	PEPPOL-ID	Invoice mailbox
EagleBurgmann Germany GmbH & Co. KG	Äußere Sauerlacher Str. 6-10 82515 Wolfratshausen Germany	DE230276848	9930:de230276848	e.invoices@eagleburgmann.com
EagleBurgmann Atlantic GmbH	Äußere Sauerlacher Str. 6-10 82515 Wolfratshausen Germany	DE237595424	9930:de237595424	EBATL_GmbH_InvoiceInbox@eagleburgmann.com
EagleBurgmann Middle-East GmbH	Äußere Sauerlacher Str. 6-10 82515 Wolfratshausen Germany	DE317937532	9930:de317937532	EBME_GmbH_InvoiceInbox@eagleburgmann.com
EagleBurgmann Germany Verwaltungs-GmbH	Äußere Sauerlacher Str. 6-10 82515 Wolfratshausen Germany	DE237595416	9930:de237595416	WORVER_InvoiceInbox@eagleburgmann.com
Burgmann International GmbH	Äußere Sauerlacher Str. 6-10 82515 Wolfratshausen Germany	N/A	9930:139/115/10612	BINT_InvoiceInbox@eagleburgmann.com
EagleBurgmann Espey GmbH	Thomas-Edison-Str. 19 47445 Moers Germany	DE119558553	N/A	DEMOS-invoice@eagleburgmann.com
Freudenberg Flow Technologies GmbH	Höhnerweg 2-4 69469 Weinheim Germany	DE228999615	N/A	FFL_GmbH@eagleburgmann.com
EagleBurgmann Austria GmbH	Grünhüblgasse 8 8750 Judenburg Austria	ATU29360704 DE341252279	N/A	ebju_invoiceinbox@at.eagleburgmann.com